



TOWN OF JAMESTOWN

Settled in 1752

Chartered in 1816

P.O. Box 848

Jamestown, North Carolina 27282

December 1, 2009

To Development Interests, Friends, and Citizens of Jamestown:

I would like to update you of an upcoming event that may have some impact on potential projects, plan reviews, rezonings, public hearings, meetings or other issues coming before the Planning Department in the near future.

I have been selected to participate in an international cultural exchange through Rotary International. The "Group Study Exchange" is a unique cultural and vocational exchange opportunity for professionals which allows travel grants for teams to exchange visits in paired areas of different countries. For approximately one month, team members will experience the host country's culture and institutions, observe how their vocations are practiced abroad, develop personal and professional relationships, and exchange ideas. During this time period, I will be out of touch with my office and will be unable to answer phone calls or emails.

I will participate in the exchange between March 16, 2010 and April 25, 2010 and will be visiting the Gold Coast region of Australia. Therefore, to ensure that your projects and plans are not unduly delayed, I would ask that you make arrangements to have requests for rezonings and other public hearing items submitted to me no later than Friday, December 11, 2009 at 12 noon and plan reviews submitted to me no later than January 4, 2010, to ensure enough time to review your requests. There is no guarantee that plans can be approved prior to my departure, but I assure you we will make every effort to accommodate your requests.

During the time between March 16 - April 25, Development Clearance Certificates and Temporary Sign Permits can be issued by contacting Kathryn Billings, Town Manager. Code enforcement will continue in my absence through the Public Services Department and questions may be directed to Chuck Smith, Public Services Director.

Should you have further questions, please feel free to contact me at your convenience at 336-454-1138.

Sincerely,

Matthew Johnson
Planning Director